

**MINUTES OF REGULAR BOARD MEETING  
PRESIDENT AND BOARD OF TRUSTEES  
VILLAGE OF WAYNE CITY, ILLINOIS  
JUNE 1, 2020**

- **CALL TO ORDER**

President Hedden called the regular Board Meeting of the Board of Trustees to order at 7:00 p.m.

- **PLEDGE OF ALLEGIANCE**

Trustee Hedden led the audience in the pledge of allegiance to the flag of the United States of America.

- **ROLL CALL**

President Rocky Hedden: Present  
Clerk Staci Choate: Present

**Trustees:**

La Donna McKinney:	Present	Chris Simpson:	Present
Ryan Austin:	Present	Tim Piper:	Present
Diana Wood:	Present	Roger Noe:	Present

Also present at the meeting were Worker Ray Belmont, Worker Kris Shreve, and Worker Bert Clymer. This meeting was closed to the public due to COVID-19 and Governor JB Pritzker signing Executive Order #7 dated March 16, 2020, which suspends the requirement of the Open Meetings Act. Anyone could join the meeting via Zoom, but no one called in.

- **CONSENT AGENDA**

Jerd Smith was not present at the meeting and no treasurer's report was given. Trustee Wood asked about the loan balance for the Sewer Bonds Debt Service. Clerk Choate will find out and report back.

Regarding the Past Due Report, #0010029000, #0010117000, #0010161000, and #0010195000 bills have been paid. #0040891000 customer had trouble with their payment through PSN and thought their payment had been made. Even though the village is not penalizing customers right now who are paying

late, the clerk sent letters to all the landlords letting them know their renters that had not paid their bill by the 10<sup>th</sup> of the month.

Trustee Noe made a motion to accept the consent agenda and Trustee McKinney seconded the motion.

Ayes 6: Austin, Wood, Simpson, Piper, Noe, McKinney. Approved.

Midwest Petroleum & Excavating did not submit a pay request this month for the new water plant therefore there was not an Estimate of Funds Needed for this month. HLR had sent a Certificate of Substantial Completion form for review and signature. President Hedden signed the form.

The board reviewed the Compliance Review of Motor Fuel Tax Funds for the period of January 1, 2018 through December 31, 2019.

The board reviewed the Community Room Space Rental Agreement and Liability Waiver. The board decided that in paragraph 1, a \$50 fee should be added that may be billed to the renter. Also, the board decided to have the groups sign a yearly waiver: Ruritans, Boy Scouts, Senior Circle, 4H, Relay for Life, and AA.

- **DISCUSSION ITEMS**

**Public Comments:**

There were no public comments.

**Employee Reports:**

Worker Clymer mentioned to the board that the village flooding problem by Section Line Road was probably not going to be fixed anytime soon since the state had already done the road repairs on the bridge.

Clymer also discussed with the board about replacing the playground equipment. It was decided that the village would get multiple quotes from different companies for different sets.

Worker Shreve told the board that he was ready to go from the new water plant as soon as we receive the permit back from the state. Shreve is not sure how long it will take to get back.

Shreve has received two quotes for generator backup. One was for full service and checking one time a year for \$960. The other one was for full service and

checking two times a year for \$1,410. Shreve recommended going with the second plan for the first year and then switching to the first plan after that.

Trustee Wood made a motion to go with Shreve's recommendation and Trustee McKinney seconded the motion.

Ayes 6: Simpson, Piper, Noe, McKinney, Austin, Wood. Approved.

The board discussed opening the library. It was decided that the library would make its own decision on this.

Clerk Choate updated the board about the problems with the postal service not delivering all the utility bills for the village. The postmaster told the clerk that the bills would have to go to St. Louis unless they were sorted by route for the mail carriers. The clerk told the board that she did not have time to sort the bills in this manner or even know how to do it. The other option would be to put all the bills in envelopes. The clerk is getting a quote from the Wayne County Press. The board told the clerk to go ahead and get the envelopes.

Choate updated the board on the tables for the board room. The tables had been ordered twice and had been damaged both times. Consequently, she has ordered them from Staples and will be picking them up soon.

Choate told the board that the village had received a letter from Illinois Municipal League Risk Management Association and it stated that the upcoming village bill would have a freeze on it and that it could possibly be lower than last year.

Choate informed the board about a check that the village would be receiving from IDOT for Rebuild Illinois Bond Funds for \$11,335.48. Choate stated that the check had been issued May 12, 2020 but the village has not received it yet. Choate has been in contact with Nita Miller from IDOT and the village can request the issuance of another check 30 days after the check was issued.

Choate asked the board about opening the village hall back up. The board said to open.

Choate asked the board about opening the community room back up. The board said to open.

Choate asked the board about the townwide rummage sales that had previously been cancelled. The board decided to leave it as is and possibly have one in the fall like normal.

## **Trustee Reports:**

Trustee Noe talked to the board about penalty bills and shutoffs. He contended that the board needed to have a plan. It was decided that the village would send penalty bills and shutoffs for July. The village would set up a three month repayment plan with the bills being paid in full by October for customers that needed it. The board decided that there would need to be a letter sent to customers explaining this plan.

Trustee Noe asked Worker Belmont if all the valves had been marked. They are half finished. Noe asked about when the ICC was coming again and Belmont does not know. Belmont stated that Worker Ryan Greene was scheduled for gas training the first of August and that Shreve and himself were due for gas testing but Belmont was currently working on his water testing.

Trustee Noe told the board that the website was up ([www.villageofwaynecity.com](http://www.villageofwaynecity.com)) and asked everyone to check it out. He explained that there would still be updates. He encouraged everyone to sign up for the alerts.

Trustee Piper asked the board if the village wanted to move forward on purchasing a new ambulance. It was decided that Piper would get more quotes.

Piper also reminded the workers that the gas meter needed removed on Prairie Street.

The board discussed road repair. The board talked about waiting a year to let the money in the Motor Fuel Tax Fund build up. East Section Line Road was discussed. Shreve told the board that before any major work was done on Section Line, the water main should be replaced first. It was decided that we would wait another year and patch as needed.

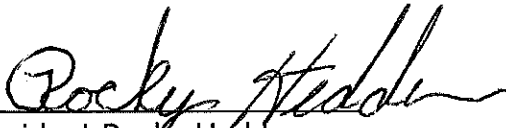
Trustee Austin told the board that the cameras were up at the Shop Building but not at the Village Hall. Austin told the board that we needed to get TVs that were 4K so the office TV would need to be returned.

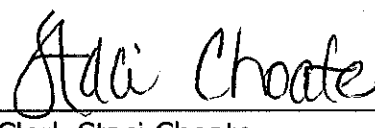
Austin told the board that Ed Brashear would begin work on patching the concrete when weather allowed.

President Hedden told the board that Wabash Communications have been working last week in town.

Trustee McKinney made a motion to adjourn at 8:07 p.m. Trustee Austin seconded the motion.

Motion carried by a voice vote.

  
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President Rocky Hedden

  
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Clerk Staci Choate

Board Meeting Minutes  
June 1, 2020