

**MINUTES OF SPECIAL BOARD MEETING
PRESIDENT AND BOARD OF TRUSTEES
VILLAGE OF WAYNE CITY, ILLINOIS
MARCH 19, 2020**

• **CALL TO ORDER**

President Hedden called the special Board Meeting of the Board of Trustees to order at 4:00 p.m.

• **PLEDGE OF ALLEGIANCE**

Trustee Hedden led the audience in the pledge of allegiance to the flag of the United States of America.

• **ROLL CALL**

President Rocky Hedden: Present
Clerk Staci Choate: Present

Trustees:

La Donna McKinney:	Present	Chris Simpson:	Present
Ryan Austin:	Present	Tim Piper:	Present
Diana Wood:	Present	Roger Noe:	Present

Also present were Worker Ray Belmont, Worker Kris Shreve, Worker Bert Clymer, Worker Jasen Tubbs, Worker Ryan Greene, Police Chief Anson Fenton, and Administrative Assistant Sody Holleman.

Trustee Noe addressed the board about several things the village needed to be discussing during the COVID-19 pandemic. Noe along with the clerk had drafted a letter that he thought the village should send out but wanted the board to review.

It was agreed upon that all employees would still remain at work at this time. The board also decided that the next meeting in April would be a closed meeting.

Also discussed was the issue of camping at the park and it was decided that camping could continue.

Noe also told the board that according to an email the village had received from the IMUA, the IMUA was strongly suggesting that municipalities not shut off any utilities (gas or water) during this time or assess any late fees. The board discussed a deadline by which all bills would need to be paid in full. The board decided to revise the guideline at the April meeting.

The board decided to close the community room and cancel all events until further notice. Also discussed were the janitor's hours during this time. It was decided that the village would still pay the janitor for 40 hours per month, which is her average hours.

Trustee Noe presented a scenario in which an employee tested positive for COVID-19 and was then quarantined for two weeks. He asserted the employee should still get paid and not have to use any of their five days of sick time. The board agreed.

Trustee Noe asked Worker Kris Shreve if there was a good supply of chemicals at the water plant right now. Shreve replied that there were about three weeks worth.

Also discussed was if water plant superintendent (Shreve) got sick, how would the water plant be covered. Shreve proposed to quarantine himself at the water plant and continue to run the water plant should the need arise.

Also discussed was what would the village do if the president got sick. President Hedden told the board that Trustee Noe would be in charge.

Trustee Noe asked the board about providing mutual aid to surrounding towns in the event that their workers were sick. It was decided that the village would provide mutual aid.

The board decided the village would not cut hours or go to half staff at this time. The board also decided to let go of any temporary staff at this time.

Trustee Noe told the board that he had stopped the workers changing out gas meters at this time so that the workers would not be going into any resident houses unless there was an emergency.


Noe also told the board that the new water plant progress has been slowed because of the EPA being on short staff and the village is waiting on a permit for the pipe.

The board also decided to move forward with the new website when possible. The office will be trained how to make updates.

The board discussed a water leak that RDJ Thomas Farms had over several years and the meter had not been able to be read until recently. If the village billed the customer for the water usage, the bill would be over \$2,000. The board decided to bill the customer.

Trustee Simpson made a motion to adjourn at 4:39 p.m. and Trustee Wood seconded the motion.

Motion carried by a voice vote.



President Rocky Hedden



Clerk Staci Choate

Board Meeting Minutes
March 19, 2020